

**Scoring Criteria 1: Qualifications/Expertise of Firms on Team**

Min pts 0 : Max pts 30

A. Include the following items:

- Provide a listing of all firms on your proposed team;
- List the type(s) of expertise that each firm on your team can provide;
- How long has each firm on your team provided these type(s) of expertise;
- For each firm on your proposed team, provide the number of employees within the state of Washington (including the Greater Portland Metropolitan Area). As part of this item, include the number of employees that each firm on your proposed team has nationwide as well as a listing of each team member's offices located within the State of Washington (including the Greater Portland Metropolitan Area) and the number of employees and types of expertise available in each location; and
- Provide an organization chart of your proposed team and include the respective roles that each firm will provide for the team.

B. Include the following items:

Has the prime consultant worked with proposed sub-consultants on similar projects in the last three (3) years? If yes, provide name of the project, the scope of the project, each firm's role on the project and the dates the services were performed. Limit examples to one (1) project for each sub-consultant firm.

C. Include the following items:

Provide a list of a maximum of three (3) projects that each firm on your project team has completed within the last five (5) years. The project(s) must demonstrate the required expertise needed for this project. Include the work/services provided on the project(s) and the approximate amount received for each project.

D. Include the following items:

Provide a table identifying current availability of key staff and resources for each firm on the proposed project team. The availability of staff must be identified as hours available per month for the length of the project, not in percentages of time available.

**Scoring Criteria 2: Qualifications of Proposed Project Manager**

Min pts 0 : Max pts 50

A. Include the following items:

- Provide a maximum of three (3) project examples for the proposed Project Manager that demonstrates his/her prior experience as a Project Manager on WSDOT or similar projects. Include the date(s) of each project; the name of the client/owner for each project; list the project manager's responsibilities and tasks on each project;
- Demonstrate that the proposed Project Manager has worked in the Project Manager role on the project development phase of complex Design Build (DB) and Design Bid Build (DBB) projects;

- Demonstrate that the proposed Project Manager is experienced in leading a multi-discipline team developing multiple projects; and
- Identify projects on which the proposed Project Manager has demonstrated innovative thinking and understanding of alternative project delivery, including familiarity with tolling systems.

**B. Include the following items:**

Provide a maximum of three (3) examples of the proposed Project Manager's ability to provide and manage all of the following within a project:

- Strategic leadership;
- Innovative ideas for managing design and construction of DB projects; and
- Ability to meld a team of State and Consultant staff to deliver a highway program
- Ability to scale the team to the project;
- Ability to provide multijurisdictional coordination;
- Project schedule/schedule recovery;
- Scope of work/scope creep;
- Budget issues; and
- Changes that arise throughout the life of the project.

**C. Include the following items:**

- Demonstrate the Project Manager's familiarity with relevant state and federal regulations and/or procedures; and
- Provide listing of professional licenses/accreditations for the proposed Project Manager; include the year that each license/accreditation was received. Please include the licenses that were obtained in the State of Washington only.

<p><b>Scoring Criteria 3: Key Team Members Qualifications (Prime Consultant and Sub-Consultants)</b> Min pts 0 : Max pts 50</p>
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**A. Include the following items:**

- List each key team member's role/responsibilities on your proposed team;
- For each proposed key team member, provide up to three (3) examples of prior relevant projects. Include the name of project(s); dates of the project(s); and roles/responsibilities for each team member on those project(s); and
- For each key team member on your proposed team, demonstrate his/her understanding of WSDOT and/or public agency regulations/procedures.

<p><b>Scoring Criteria 4: Project Management Approach and Technical Expertise</b> Min pts 0: Max pts 50</p>
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**A. Include the following items:**

Indicate your team's expertise, including relevant experience (number of years by key staff) in the following technical areas:

- Developing RFPs for Design Build projects, including processes, procedures and programs used;
- Developing PS&E for Design Bid Build projects, including programs used;
- Geotechnical engineering for embankments, utilities subject to embankment surcharge, sign bridge & light standard foundations, culvert foundations, bridge approaches, and bridge foundations.
- Structural engineering for retaining walls, box culverts, and bridges;
- Hydraulic engineering for surface water quality & quantity treatment, stream realignments, groundwater impacts from embankment surcharge, floodplain fill mitigation, riparian restoration in lieu of conventional detention ponds, and coordination with wetland mitigation;
- Utility relocation engineering for power, water, sanitary sewer, natural gas, fiber, communication, jet fuel, etc.;
- Wetland mitigation report writing, design, permitting assistance, and assembly of contract packages;
- Roadway engineering to include horizontal & vertical alignments, interchange plan for approvals, InRoads modeling for footprint and volumes; quantity calculations, cost estimating, phasing, etc.;
- Traffic engineering, including programs used for traffic analysis and experience in those programs plus experience in electrical design, signals and illumination, ITS design, construction related traffic studies, and maintenance of traffic plans;
- Environmental support for obtaining permits; and
- Highway tolling systems.

B. Include the following items:

Describe your approach to collaborating with and resolving issues within the project team, client(s), and other interested parties.

C. Include the following items:

- Develop an outline of a delivery strategy for the initial work (2016) with a limited budget;
- Describe your approach to utility relocation in advance of Design Build procurement; and
- Describe your approach for early-work contracts.

D. Include the following items:

- Describe your understanding of the critical elements of this project;
- Describe your approach to developing, managing and overseeing a design team responsible for multiple design packages in succession; and
- Describe your procedures for identifying and addressing risk elements.

**Scoring Criteria 5: References/Past Performances (Prime Consultant Only)**

Min pts 0 : Max pts 0

A. Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years. These must be included in your Packet B.

***Performance Evaluations on WSDOT projects:***

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services."

***Performance Evaluations for Non-WSDOT projects:***

If your firm does not have performance evaluations with WSDOT, it is necessary to have an evaluation of past performance completed by a client. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.