

**SR 502 Widening Project
WSDOT Real Estate Relocation Services RFP**

RFQ Questions & Answers

Q: On the “Draft Scope of Work”, page 4, Project Timeline, it is stated that the occupants have been interviewed and, among other things, been given “assistance required by the Uniform Relocation Assistance Act. All will receive relocation entitlement determinations for the residential displaced persons at the time negotiations are initiated”. Have these entitlement determinations been completed and approved by WSDOT OR will it be the responsibility of the selected consultant to compute the appropriate entitlements, obtain WSDOT approval and then present said entitlements to the displaced occupants?

A: It will be the responsibility of the selected consultant to compute the appropriate entitlements, obtain WSDOT approval and then present said entitlements to the displaced occupants.

Q: Has a Relocation plan been completed for this project?

A: Yes, the plan has been completed and the displaced individuals and non-residential displacees have been interviewed and contact information gathered for the relocations on the project.

Q: On page 4 of the Criteria Definitions for Real Estate Relocations services SR 502 Widening Project, Scoring Criteria 7, the minimum points is listed as zero, and the max points is also listed as zero, is this correct?

A: Yes, the scoring criteria on page 4 has a total scoring possible of zero, however reference from past clients are nonetheless required.

Q: Several of our project references are from companies that have previously stated to us that they do provide project evaluations done by their in-house employees, though they have encouraged us to use them as a reference, and list the project manager, as well as his/her phone number and email address such that if need be they can provide an oral reference, along with our own standardized reference sheet from our firm.

A: Yes, the bidder can provide an oral reference along with a standardized in-house reference sheet from their firm. (Note: When responding to Criteria #4 they MUST use the WSDOT form that is provided on the website- no exceptions.)

Q: Is the acquisition of properties being handles in-house (by WSDOT) or another firm?

A: The acquisitions are being handled in-house by WSDOT employees.

Q: If acquisition is in process and/or complete, have the residential occupants / displacees been given their initial RHP calculations (which are sometimes provided in conjunction with the offers) or will the awarded consultant be preparing the initial RHP calculations?

A: The acquisitions are in process with the offers delivered to the owners but the RHP calculations have not been calculated. Thus the consultant will be preparing the RHP calculations.

Q: Proposers are asked to break their submittal into two packages; Packet A and Packet B. Packet A is clear to us. Packet B is to include: Transmittal Letter, response to Criteria 6 and 7; and “Your Submittal Information Packet forms”. Does this mean the Evaluation Forms? Other?

A: Please look on our WSDOT website and the appropriate packet forms are clearly listed in the Criteria packet and RFP.

Q: All things being equal, is there a preference to contract with a firm that is closer in proximity to the project location?

A: No

Q: I noticed when I pulled up the notice from WEBs again today that several firms are listed as having downloaded the solicitation because they’ve “opted in.” We’ve downloaded the solicitation, but aren’t listed. We don’t mind “opting in” but we’ve somehow missed how to do that. Can you point us in the right direction?

A: Please look on our WSDOT website. If you are looking on the WEB’s site we have no way of monitoring this site because it is administered by another state agency.

Q: Is it your intent to award a NTE contract and then have consultants bill based on hourly rates? Or will the final contract figures be negotiated with the successful offeror?

A: The successful contract will be a negotiated hourly rate contract.