

**September 12, 2008 Meeting –**

**WSDOT Bridge Office  
7345 Linderson Way SW  
Tumwater, WA 98501  
Conf Room 2042A – Phone 360.705.7204**

**Members:**

<u>WSDOT</u>	<u>ACEC</u>	<u>Guests</u>
Dick Stoddard (705.7217)	Mark Johnson (CH2M HILL)	Bijan Khaleghi
Ron Lewis	Paul Bott (HDR)	
Geoff Swett	<del>Steve Aisaka (Parametrix)</del>	
Mike Grigware	<del>David Goodyear (TY Lin)</del>	
<del>Eric Schultz</del>	Jim Schettler (Jacobs)	
Jesse Beaver	Rich Johnson (HNTB)	
<del>John Lefott</del>	Yuhe Yang (PB)	

**Action Items after 6/13/08 Meeting:**

- ✓ EOR and requirement to stamp As-Built drawings on D/B Contracts. Draft a problem statement and policy change proposal. (**J. Beaver & J. Schettler**)
- Team members to review BDM and nominate Chapters and subjects that need the most urgent attention. Focus is to clearly identify “hard points” in design policy as well as “soft points”. Address how WSDOT can get more from D / B Teams by providing more clarity or options in the BDM. (**All**)
- Team to solicit input from EOR’s for past and current D /B Projects. Solicit input from WSDOT reviewers ( **M. Johnson, J. Schettler, E. Schultz, D. Stoddard** )
- ✓ Establish a spreadsheet for tracking the progress of each BDM Subject (**Y. Yang**)
- Review the BDM publishing / implementation of the Design Memos. Prepare a recommendation to committee sponsor. Possible items for considerations:
  - Dedicated engineer for overall BDM
  - Dedicated engineer for each section of the BDM
  - **E. Schultz / G. Swett** to lead effort
  - Why: Contractual implications / less likely to forget the Design Memo
- Invite Environmental Trainer to Sept. Meeting to discuss Cross Training and how to implement the Structure Team recommendation

**Agenda for 9/12/08 Meeting:**

9:00 am	50 min	<ul style="list-style-type: none"> <li>• Introduction of Members and Guests</li> <li>• Review Minutes of Previous Meeting</li> <li>• Review Action Items and Today's Agenda</li> </ul>
<p>Notes: Reviewed Action Items</p> <p>EOR Stamping As-Built Drawings: Team discussed the design build requirement for the EOR to stamp As-Built Drawings. Team does not agree with that requirement because several non structural changes are made that are not under their direction and control. Design-Bid-Build contracts do not require EOR's to stamp As-Built.</p> <p>BDM Publishing: Team will put forward a recommendation to use a dedicated technical writer to manage / review/ bird dog the revisions and incorporation of Design Memos. Also suggested to publish a sheet by sheet revision summary listing which sheets have been revised.</p> <p>Environmental Training: To be discussed during lunch. Ron may have opportunity to attend the Annual WSDOT Environmental meeting.</p>		
9:50 am	20 min	<ul style="list-style-type: none"> <li>• Charter Endorsement</li> </ul>
<p>Notes:</p> <p>Charter was revised after the 6/13/08 meeting. Current version was distributed for review and endorsement. Show date of charter as 9/12/08.</p> <p>Update web site – delete items that are not being updated. Add Jerry Lenzi to the distribution.</p> <p>Add draft documents to current issues web page. Leave them in Word format for downloading.</p>		
10:10 pm.	110 min	EOR for Design Build Contracts
<p>Notes: Review Draft from Dave Goodyear</p> <p>Add to current issues web page. Identify stake holders. Receive review and comment from stakeholders. Identify a person on the team to champion the recommendation (Jesse is a likely candidate). Create an endorsement document for signature by Jerry Lenzi.</p> <p>Stake Holders: Construction Office (Bob Dyer), WSDOT/AGC D/B Committee, WSDOT D/B Policy Team (Linea Laid). Stakeholder section needs to be added to the document.</p> <p>Invite Fred Tharp and Bob Dyer to next meeting to discuss.</p> <p>Team reviewed and edited the current proposal. The draft will continue to be edited by Mark Johnson to add language addressing “Engineer” roles from the WSDOT’s current RFP template for D/B projects.</p>		

12:00 pm.	30 min	Working Lunch
<p>Discussed recent presentation about the Spiral Welded Pipe research being conducted by NCU/Skyline Steel/AKDOT</p> <p>Discussed the Tubex Pile system presentation received by WSDOT</p> <p>Continued to make edits to the EOR/DB proposal.</p>		
12:30 pm.	30 min	Wrap Up
<p><b><u>Next Meeting: October 10, 2008 at HDR Office – Paul Bott will host</u></b></p> <p>Action Items:</p> <ul style="list-style-type: none"> <li>• EOR for D/P projects – Mark Johnson will add language from the current RFP document and add the Stakeholder section.</li> <li>• Invite Fred Tharp and Bob Dyer to the next Structures Team meeting. – Dick</li> <li>• Team members to review BDM and nominate Chapters and subjects that need the most urgent attention. Focus is to clearly identify “hard points” in design policy as well as “soft points”. Address how WSDOT can get more from D / B Teams by providing more clarity or options in the BDM. (All)</li> <li>• Team to solicit input from EOR’s for past and current D /B Projects. Solicit input from WSDOT reviewers ( <b>M. Johnson, J. Schettler, E. Schultz, D. Stoddard</b> )</li> <li>• Update Web Site - Dick</li> </ul>		
1:00 pm.		Adjourn