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## VI. ORGANIZATION STRUCTURE

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As part of its strategic plan for implementing the GTEC program, the City plans to work in partnership with the transit agencies and neighboring jurisdictions.

Listed below are the organizations that will be involved with the implementation of the City's GTEC. Their roles and responsibilities are described as follows:

Agency/Organization	Roles and Responsibilities
City of Kirkland	Administer GTEC program, conduct program evaluation, implement bicycle and sidewalk facilities and implement parking management strategies.
King County Metro Transit	Provide transit and ridesharing services. Implement Totem Lake transit center. Market and promote TDM programs to employees and residents, coordinate services with King County Metro and employers, coordinate networking meetings.
City of Kirkland, King County Metro Transit & partnering Cities	Partner with other jurisdictions and Metro on the <i>Transit Now</i> program to increase transit services.
Sound Transit	Completion of the Totem Lake Transit Center and the I-405/NE 128 <sup>th</sup> St Express Stop and provide additional services to Totem Lake.
WSDOT	Provides matching funds to implement the GTEC Plan
Employers	Offer program incentives to employees; participate in networking meetings, survey employees.
Residential Buildings	Offer program incentives to residents; participate in networking meetings, survey residents.

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Agency or Organization	Strategy or Service	Projected Date for Completion
City of Kirkland	The City will be responsible for overseeing the GTEC program and coordinating the services of the different partners. It will be responsible for setting and tracking goals, administering the funding agreement with WSDOT and performing program evaluation. It will also implement bicycle and sidewalk facilities.	On-going
King County Metro Transit	King County Metro will be responsible for providing transit services to the Totem Lake area, implementing the new Totem Lake transit center, offering vanpool services and administering the regional ridematching system.	On-going
TDM Consultant	A TDM consultant may be contracted and will be responsible for conducting outreach to employers, conducting promotions, coordinating ridesharing and transit programs with King County Metro and developing support for TDM programs.	Fall 2008
Employer	Employers will help promote TDM programs to their employees, provide incentives, and participate in regular network meetings.	Fall 2008
Residential Group	Residential property owners will be responsible for promoting TDM program to their residents, surveying residents and participating in regular network meetings.	Fall 2008