

November 14, 2008 Meeting –

**WSDOT Bridge Office
7345 Linderson Way SW
Tumwater, WA 98501
Conf Room 1034**

Members:

<u>WSDOT</u>	<u>ACEC</u>	<u>Guests</u>
Dick Stoddard (705.7217)	Mark Johnson (CH2M HILL)	Bijan Khaleghi
Ron Lewis	Paul Bott (HDR)	
Geoff Swett	Steve Aisaka (Parametrix)	
Mike Grigware	David Goodyear (TY Lin)	
Eric Schultz	Jim Schettler (Jacobs)	
Jesse Beaver	Rich Johnson (HNTB)	
John Lefotu	Yuhe Yang (PB)	

Action Items after 10/10/08 Meeting:

- Final review of proposal related to Engineer in Std Specs(All)
- Prepare cover letter for proposal (Dick)
- Pull together lists of issues from EORs on BDM related to DB projects (Jesse, Jim)

Open Action Items from Previous Meetings:

- Team members to review BDM and nominate Chapters and subjects that need the most urgent attention. Focus is to clearly identify “hard points” in design policy as well as “soft points”. Address how WSDOT can get more from D / B Teams by providing more clarity or options in the BDM. (All)
- Team to solicit input from EOR’s for past and current D /B Projects. Solicit input from WSDOT reviewers (**M. Johnson, J. Schettler, E. Schultz, D. Stoddard**)
- Review the BDM publishing / implementation of the Design Memos. Prepare a recommendation to committee sponsor. Possible items for considerations:
 - Dedicated engineer for overall BDM
 - Dedicated engineer for each section of the BDM
 - **E. Schultz / G. Swett** to lead effort
 - Why: Contractual implications / less likely to forget the Design Memo
- Invite Environmental Trainer to a Meeting to discuss Cross Training and how to implement the Structure Team recommendation – Dick (Training class is being developed for a Feb/March class)

Agenda for 11/1408 Meeting:

9:00 am	30 min	<ul style="list-style-type: none"> • Introduction of Members and Guests • Review Minutes of Previous Meeting • Review Action Items and Today's Agenda
Notes:		
9:30 am	30 min	Endorse Final Documents for D/B Clarify Eng.
Notes:		
10:00 pm.	60 min	D/B – EOR and AsBuilt Stamping Issue
Notes:		
11:00 pm.	60 min	D/B – BDM Clarify Hard Points and Soft Points
Notes: How to improve BDM to distinguish Required design and detailing criteria from Commentary and preferred detailing?		
12:00 pm.	30 min	Working Lunch
12:30 pm.	30 min	Wrap Up
<p><u>Next Meeting:</u></p> <p>Action Items:</p> <ul style="list-style-type: none"> • 		
1:00 pm.		Adjourn