

Local Agency Guidelines 2007 Revision Summary

Chapter 11 Introduction – Formatting changes only

Chapter 12 FHWA Funding - All references to TEA 21 have been changed to SAFETEA-LU when discussing FHWA Funding Programs.

Section 12.35 revised the requirement for Value Engineering Studies per the new Transportation Act. Value Engineering is now required on any project with more than 25 million dollars in the construction phase and any bridge project with more than 20 million dollars in the construction phase.

Program names have been changed to reflect the federal program.

Former appendices, 63.81 NHS Routes and 63.82 NHS Termini are now 12.69 and 12.70 respectively.

Chapter 13 Becoming Certified – Formatting changes only

Chapter 14 Developing Projects – Appendix 14.62, Project Development Checklist, was revised to include changes to the Environmental and Right of Way sections.

Chapter 21 Project Prospectus –Appendix 21.41 was revised so that the “Project Type” list matches those listed in Chapter 42. Also, the accident history and traffic count sections have been deleted.

Chapter 22 The Local Agency Agreement – Appendix 22.43 revised to add a check box for Right of Way

Chapter 23 Progress Billings – No significant revisions to this chapter.

Chapter 24 Environmental – Section 24.81 “Determination of Exempt Status”, a revision to the Section 106 Process, a list of exemptions was added that breaks exemptions into three different types; Roadway related, Ferry related, and other exemptions. The rewrite of 24.91 adds a new 4(f) evaluation type. Section 24.93 has been added allowing De minimis use as an option to address potential Section 4(f) impacts. An entirely new section 24.10 has been written to cover Social & Community Impacts (Including Environmental Justice) and a new section on Environmental Justice was also added to Appendix 24-122

Chapter 25 Right of Way – Formatting changes only

Chapter 26 Disadvantaged Business Enterprises – The chapter was revised to delete the Goal Averaging because it is no longer allowed.

Chapter 27 Equal Employment Opportunities & Training – Formatting changes only

Chapter 28, Title VI – Changed the requirement that agencies have a Title VI Specialist to requiring agencies have a Title VI coordinator. This changes the requirement that the local agencies hire a specific person for this obligation and allows them to use existing staff to coordinate activities. The new version of Chapter 28 also changed the reporting of Title VI activities, it is now limited to transportation activities only. Additionally, an example Annual Title VI report for agencies with a population under 100,000 was added as a reference to the appendices.

Chapter 31 Using Consultants – Chapter 31 revision incorporated language under the Consultant selection procedures to indicate the requirements of the Brooks Act. We have incorporated the allowed Mark-up for sub consultant oversight per the TA/LA letter dated 11/27/2006. Other changes are that in section 31.13 the A&E Consultant Evaluation and Selection Process no longer allows a “Written Response Only” option for consultant evaluation.

Chapter 32 Railroad/Highway Crossing Program – Sections related to funding have been moved to chapter 12, we updated the Railroad Contact information and updated language to make the chapter more generic.

Chapter 33 Emergency Relief Program – References have been updated to be consistent with FHWA revisions.

Chapter 34 Highway Bridge Program – Highway Bridge Program – Changed the title to match the FHWA program title. Section 34.27 now requires a scour evaluation for all new bridges per AASHTO LRFD Bridge Design Specifications. A requirement for a Value Engineering study for all bridge projects with more than \$20 million in the Construction phase has been added. Bridge Inspection Manual Chapter 6, Bridge Records, and a new Individual Bridge Record have been added to the appendices.

Chapter 41 General Project Types - A Reference to the Americans with Disabilities Act has been added to the General Discussion. This revision incorporates a chart describing what Design Standards apply to each type of construction project and which agency has approval authority for deviations and design. We have added a section on Work Zone Safety and Mobility and rewritten the section dealing with design deviations. Sections 41.2 to 41.4 were eliminated, that information is covered in chapter 42.

The 2R and 3R safety Checklist (Former appendix 41.71) has been deleted from the appendices; it mirrors the information in appendix 42.101. Agencies will now use the 2R and 3R checklist in chapter 42, appendix 42.101. This checklist will be used in conjunction with the Project Development checklist in appendix 14.62. Due to an editing oversight the existing references to appendix 41.71 were not changed in the project development checklist for this revision but are scheduled to be part of the October 2007 update.

Chapter 42 City and County Design Standards for Non-NHS

Routes – Updated the Design Standards Committee membership list. The “Optional Checklists” for different projects are no longer called Optional. Agencies will use the checklists in conjunction with the Project Development Checklist in chapter 14, appendix 14.62. The definition of reconstruction projects in section 42.042 has been slightly altered. The section “Temporary Work or Alterations has been removed from the chart at the bottom of page 42-12. Other minor reference changes were made and updated to be more accurate.

Chapter 43 Design Approval – The title of chapter has changed to “Design Approval”. This revision added language requiring a Value Engineering Study for all projects with \$25 million or more in the construction phase of the project and any bridge project with more than \$20 million in the construction phase. The Value Engineering section has been modified.

Chapter 44 Plans, Specifications, & Estimates – Formatting changes only

Chapter 45 State Ad and Award Procedures - Minor edits and formatting changes only

Chapter 46 Local Ad and Award Procedures – In section 46.24 the Fisheries Permit was changed to say an environmental permit and the agreed upon definition of a 3 week ad was included. In section 46.26 there is an added reference to Chapter 26 of the LAG Manual.

Chapter 51 WSDOT Administered Projects – Minor edits and formatting changes only.

Chapter 52 Local Administered Projects – Removed the table showing contract administration responsibilities in the first section of the chapter. Section 52.32 was rewritten to define the Qualified Tester Requirements and material acceptance actions for local agency projects. Sections 52.9 through 52.93 of the old manual have been deleted from this chapter because all the information they

contained is covered in other sections of the manual. Section 52.94 is rewritten and is now covered in the new Section 52.9.

Chapter 53 Project Closure - Rewrite of Section 53.3, Project Reviews.

Chapter 61 Local Agency Force Projects – Formatting changes only

Chapter 62 Enhancement, Scenic Byways & Safe Routes to School – Originally this chapter was the Enhancement Chapter. This revised chapter covers the three programs that may be administered by any public agency. The rules for administration of these programs are different than those that govern other federally funded projects and those differences are covered in the revision. A “Project Administration Review” (PAR) to be performed by H&LP has been added as part of the new chapter. Appendix 62.101 is a list of questions that will be answered by the review.

Chapter 63 – Deleted – The information formerly contained in this section regarding testing on NHS routes is addressed in chapter 52. Design Standards are addressed in Chapter 41 and Right of Way issues are discussed in Chapter 25. The appendices 63.81 and 63.82 are now located in appendices 12.69 and 12.70.

Chapter 64 – Deleted – The information that was in this chapter has been incorporated into Chapter 34, as Appendix 34.604.

Chapter 65 – Management Systems - Deleted