

## **Bicycle and Pedestrian Count Volunteer Instructions**

### **Dates:**

Volunteers can choose to conduct the count on Tuesday September 27, Wednesday September 28, or Thursday September 29.

### **Time(s):**

7:00-9:00am or 4:00-6:00pm

### **Volunteer Coordinators:**

Kelli Refer, Cascade Bicycle Club: 206-954-4896

### **Other Items Needed:**

Please make sure to bring the following:

- 1) Pen / pencil
- 2) Something flat to write on (clipboard, portfolio, etc.)
- 3) Timekeeping device (cell phone, watch)
- 4) Weather-appropriate clothing, water, snack

### **Introduction:**

This is an annual bicycle and pedestrian count taken at locations throughout Washington State in over 50 jurisdictions. Data collected from these counts will be used to monitor success in increasing bicycle and pedestrian travel as identified in the Washington State Bicycle Facilities and Pedestrian Walkways Plan while also providing critical data to support improvements to bicycle and pedestrian facilities.

### **Conducting the Count:**

Each location will have at least one counter. Depending on the number of volunteers, some locations may have more than one counter. In these cases, please use only one count form per location. Since the locations with multiple counters are expected to be busier, it will work best if one person counts and the other person fills out the forms.

You need to print at least one copy of the count form. Please make sure to indicate the correct time period (either 7-9 am or 4-6 pm). Also, please make sure to write your name and count location on each form.

The count itself is very simple: place a hatch mark on the form for each passing cyclist, pedestrian, or other non-motorized transit. People in wheelchairs are to be counted as pedestrians, as should children in strollers. People walking their bicycles count as bicyclists.

People on rollerblades, skateboards, scooters, and other *non-motorized* transport devices are to be counted as “Other.” A person who passes by a point more than once is counted each time they pass by the point.

***Whom do you count?*** Only count those cyclists or pedestrians passing through your count location. This includes anyone who is walking their bicycle past your post. Do not count a passersby on nearby streets, as this could result in double-counting.

***Other Information:*** The accuracy of the count depends largely on the coverage of all points during the entire morning and evening commute. ***Please make sure to get to your location 15 minutes or more ahead of count time!***

## **Returning the Count Forms:**

Data can be submitted online via WSDOT’s website:  
<http://www.wsdot.wa.gov/bike/Count.htm>.

In addition, please submit hardcopy count forms within 10 days to:

**Cascade Bicycle Club**  
ATTN: Kelli Refer  
7787 62ND Ave NE  
Seattle, WA 98115

You can also e-mail or fax the forms to:

Email: [kellir@cascadbicycleclub.org](mailto:kellir@cascadbicycleclub.org)

Fax: 206-522-2407

## **If you are unable to make your assigned shift:**

Please remember that you can choose to volunteer on Tuesday, Wednesday or Thursday. For example, if you are unable to make your assigned shift on Tuesday, September 27, please try to conduct the count on either Wednesday or Thursday (any one of these three days will work).

If you have any problems or know that you won’t be able to make it, please call **Kelli Refer** at: **206-954-4896**

Thanks to everyone involved in this important data collection effort. This would not be possible without your help!

**Pedestrian and Bicyclist Count Form**

Name : \_\_\_\_\_ City: \_\_\_\_\_ Date \_\_\_\_\_

Location: \_\_\_\_\_ Time slot: \_\_\_\_\_

Weather: \_\_\_\_\_

**Directions:** Please place a hatch mark on the form for each passing cyclist, pedestrian, or other non-motorized transit. People in wheelchairs are to be counted as pedestrians. People walking their bicycles count as bicyclists. People on rollerblades, skateboards, scooters, and other non-motorized transport devices are to be counted as "Other".

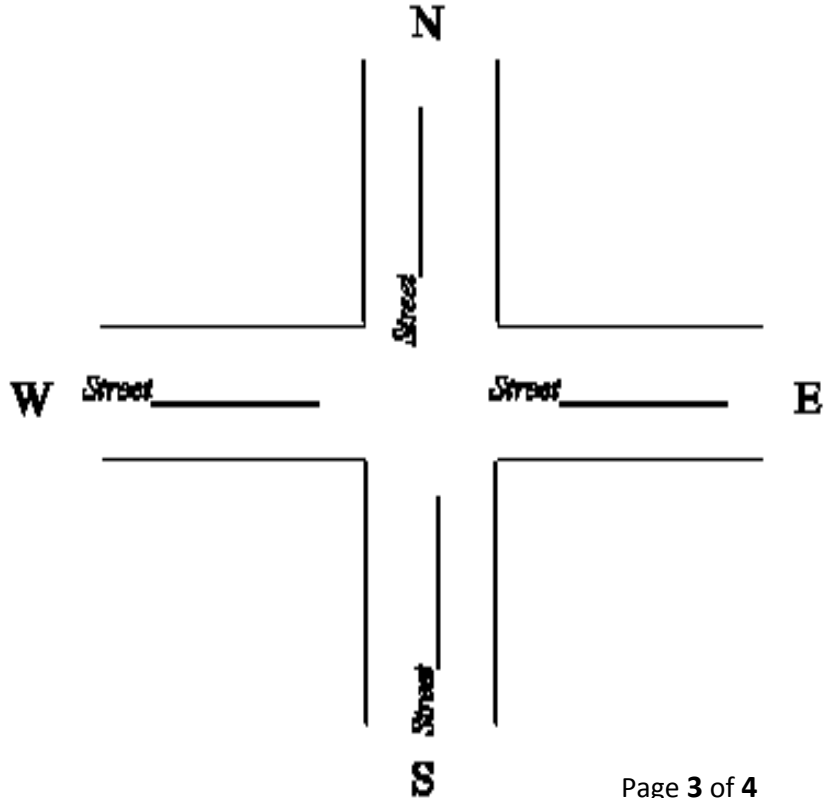
**Direction of Travel:** Have your bearings and ensure that the hatch mark is placed in the direction of travel. **If you are located at an intersection, you will record the direction to which the bicycle or pedestrian is traveling as it leaves the intersection.** For example, a cyclist starting northbound and then turning right at your location should be noted as traveling eastbound.

**Gender and Helmet Use:** Please note gender and helmet usage as well and place a hatch mark in the appropriate box on the following page. Some intersections may be too busy to capture this information. If this is the case, please focus on the direction and mode of travel.

**Please return pages 3-4 of this document.**

**For "day of count" questions, please call Kelli Refer at: 206-954-4896**

*Please indicate each leg of the intersection:*



# Volunteer Instructions and Count Form | 2016

		NORTHBOUND	SOUTHBOUND	EASTBOUND	WESTBOUND	TOTAL
<b>User</b>	<b>Gender</b>					
<b>Bicyclist</b>	<i>Male with helmet</i>					
	<i>Male without helmet</i>					
	<i>Female with helmet</i>					
	<i>Female without helmet</i>					
<b>Pedestrian</b>	<b>Male</b>					
	<b>Female</b>					
<b>Other (rollerblades, etc.)</b>						

Please check this box if you entered this data into WSDOT's data entry website here:  
<http://www.wsdot.wa.gov/bike/Count.htm>