

XYZ Consultants
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October 11, 2012

Washington State Department of Transportation
PO Box 47323
Olympia, WA 98504-7323

Subject: Hourly Rate Statement

Attention: Director, Consultant Services Office

Below are the highest anticipated hourly billing rates for the On-Call Services. These rates are fully burdened and are the lowest rates charged to our clients.

XYZ Consultants certifies they have an accounting system that contains separate accounts or sub-accounts for unallowable costs in accordance with FAR (48 CFR Part 31), and the capacity to track direct costs that are allocable directly to projects.

XYZ Consultants also certifies that they have a labor-charging/timekeeping system that is complete and sufficiently detailed to allow for a proper determination of the consultant's direct and indirect labor costs.

Classification	Hourly Billing Rate
Principal	\$75.00
Project Manager	\$60.00
Sr. Security Specialist	\$45.00
Jr. Security Specialist	\$35.00
Administrative Support	\$15.00

Respectfully,

Principal-in-Charge