

WSDOT Standard Practice QC 12 (ASA)

Standard Practice for Evaluation of Aggregate Sources

1. Scope

The standard specifies procedures for approval of aggregate sources. This standard may involve hazardous, operations and equipment. It does not address all of the safety problems associated with their use. It is the responsibility of those using this standard to consult and establish appropriate safety and health practices and determine the applicability of regulatory limitations prior to use.

2. Referenced Documents

2.1 WSDOT Standards

2.1.1 *Standard Specifications for Road, Bridge, and Municipal Construction* M 41-10

3. Terminology

AASHTO – American Association of State Highway and Transportation Officials

ASA – Aggregate Source Approval database

WSDOT – The Washington State Department of Transportation

4. Significance and Use

This standard specifies procedures for approval of aggregate sources.

5. Sources requesting Aggregate Source Approval (ASA) evaluation

5.1 Process Initiation and Payment.

5.1.1 To initiate submittal process contact the ASA Engineer by email at ASA@WSDOT.WA.GOV or by phone at 360-709-5442.

5.1.2 Once the Letter and Scope of Work Budget Estimate is received, the requestor is required to contact the State Materials Lab Business section to establish a “Statewide Vendor Number” and sign the “Reimbursable Agreement for State Materials Lab Materials Evaluation Program” contract. Sampling and testing cannot occur until these documents are submitted to the State Materials Lab Business Section and approved.

5.1.3 Invoices will be generated and sent to the requestor during the evaluation. Once receiving an invoice, you are required to pay the full invoice amount.

5.1.4 Once the invoice is received, online payments by credit card can be made by WSDOT’s Materials Evaluation Program (MEP), which is accessible via Secure Access Washington (SAW) at <https://secureaccess.wa.gov>. For online payment instructions, please visit: <https://wsdot.wa.gov/engineering-standards/construction-materials/materials-evaluation-program>.

5.1.5 Payments by Check: please send your payment for the invoice that was sent to you to: Washington State Department of Transportation, ATTN: Cashier, WSDOT - State Materials Laboratory - ASA2021###, Invoice Number #####, PO Box 47305, Olympia, WA 98504.

5.1.6 The "Statewide Vendor Number" and the signed "Reimbursable Agreement for State Materials Lab Materials Evaluation Program" is received and processed by the WSDOT Materials Laboratory Business Section.

5.2 Sampling and Testing

5.2.1 Once the signed Reimbursable Agreement is accepted and the Work Order created, the Department will sample and test the stockpile of materials. A minimum 10-ton stockpile of materials is required, and the sampling will be done in accordance with WSDOT SOP 128 Sampling for Aggregate Source Approval.

5.2.2 Sample will be transported to the State Materials Laboratory for testing.

5.2.3 The Aggregate source shall contact the ASA Engineer at the Materials Quality Assurance (MQA) Section, State Materials Laboratory, to make a request to be resampled on the interval established by the Department, up to a maximum interval of five years.

5.3 Reporting

5.3.1 Once testing has concluded, the results will be posted on the ASA website and a final letter with a copy of the ASA report will be sent to the requestor.

5.4 Suspension of Source Approval:

5.4.1 The sources listing on the ASA will be suspended, if:

- The Department tests do not indicate compliance with *Standard Specifications* Section 9-03.
- The aggregate source does not make payment for renewal sampling at testing.