



NOTICE OF BID OPPORTUNITY

Competitive Solicitation RFQQ 2024 0405

DBE and MSVWBE Contract Compliance and Strategic Advisement

COMPETITIVE SOLICITATION POSTING: April 05, 2024

DEADLINE FOR SUBMITTING BIDS: May 22, 2024

Find the full solicitation on [Washington's Electronic Business Solution \(WEBS\)](#). Vendors not registered in WEBS will not receive updates or amendments to the solicitation, which could disadvantage your bid.

Pre-bid conference: April 18, 2024 09:00 am PST

Attend via Video Conference

[Click here to join the meeting](#)

Meeting information: 255 387 749 018

Conf. ID/Pass code: JiWAaS

Dial-in information +1 206-531-0324,,637986494#

Phone Conference ID: 637 986 494#

Contract location: Statewide

Contract description: The Washington State Department of Transportation is conducting a competitive solicitation to award a Contract to acquire contracted DBE and MSVWBE Contract Compliance and Strategic Advisement services.

DBE and MSVWBE Contract Compliance and Strategic Advisement

Scope of Work

The scope of services shall include the following:

1. The Consultant shall develop and assist Mega-projects with implementing national best practice compliance mechanisms through contract language and specialized training.
2. The Consultant shall serve as a liaison to the small business community and participate in community engagement efforts on behalf of the STATE concerning DBE/MSVWBE participation on assigned projects.
3. The Consultant shall serve as a change agent to the STATE and the prime contractor community by ensuring that both the DBE/MSVWBE programs' intent and goals are met on the projects.
4. The Consultant shall work to enhance relationships with DBEs/MSVWBEs, community organizations, Contractors, and others involved in assigned projects.
5. The Consultant shall maintain continuous contact and coordinate communications with the STATE and project staff, contractors/suppliers, key stakeholders, elected officials, and community organizations.



Commodity codes: 918-20-Business Consulting, Small; 918-21-Business Consulting, Large; 918-24-Communications Consulting; 918-26-Communications: Public Relations Consulting; 918-27-Community Development Consulting; 918-31-Construction Consulting; 918-32-Consulting Services (Not Otherwise Classified); 918-35-Disadvantage Business Enterprise (DBE) and Historically Underutilized Business (HUB) Consulting Including Technical Assistance; 918-58-Governmental Consulting; 918-75-Management Consulting; 918-79-Minority and Small Business Consulting; 918-87-Purchasing Consulting (Incl. Specification Development)

Inclusion plan: None

Preference/priority points:

- Washington small businesses
- Veteran-owned businesses
- Executive Order 18-03

Solicitation documents: Solicitation documents, contacts and bid instructions are available in WEBS: <https://pr-webs-vendor.des.wa.gov/>.

Question-and-answer period: Questions due by May 03, 2024. Submit questions or concerns about this solicitation in writing to the Procurement Coordinator: Marianna Adams at adamsma@wsdot.wa.gov.