

REFERENCE GUIDE

Each 'Contractor Product Information' screen of the web based QPL gives the following information:

<u>Empty cells</u> -	Contractor, Sub Contractor, Bid Items, Contract Number and Date.
<u>Specification Reference</u> -	The Standard Specification or General Special Provision, which gives material requirements for the indicated material.
<u>Material Category</u> -	The specification name for this material type.
<u>Manufacturer</u> -	The name of the manufacturer, city, and state where this product or material is produced.
<u>Product Description</u> -	Specific product information concerning brand name, model, size, color, blend, or other identifying characteristics. Some items have a note referenced (See Appendix 'B').
<u>Acceptance Code</u> -	A code that refers to Appendix A that details how the product will be accepted on the job.
<u>Code Description</u> -	Acceptance criteria as found in Appendix A that details how the product will be accepted on the job.
<u>Last Updated</u> -	The date the product listing has been edited.
<u>Date</u> -	Current date.

To make it easier to find a product on the WSDOT Internet Site or getting a product evaluated for potential listing in the QPL, we have added the follow three areas of instruction.

Page IV - VII	Instructions for finding a Product or a Manufacturer on the Washington State Department of Transportation Internet Homepage.
Page VIII – IX	What is needed in order to have a product listed in the QPL.
Page X	What will be needed for a product evaluation.

Instructions for finding a Product or a Manufacturer from the Washington State Department of Transportation Internet Homepage

You can access the QPL Database by using the following Internet address:

http://www.wsdot.wa.gov/biz/mats/QPL/QPL_Search.cfm

On this screen, you will be able to search products off the QPL either by selecting a Manufacturer or a Standard Specification.

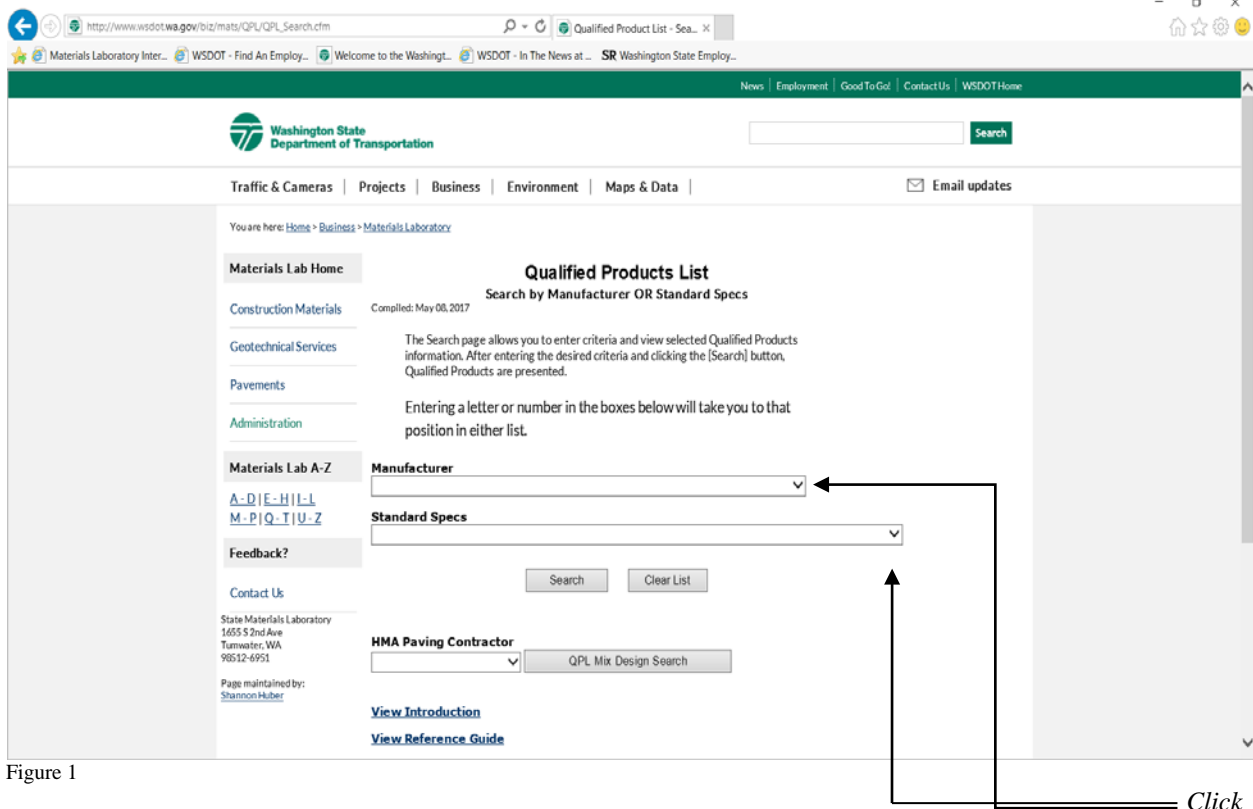


Figure 1

1. Search by Manufacturer

To search for a product by manufacturer use the drop down arrow on the right side of the box to display the menu as shown in Figure 1. Highlight the selected manufacturer and click . The Search will change the view to a screen that will display a list of product names for the selected manufacturer. See figure 2.

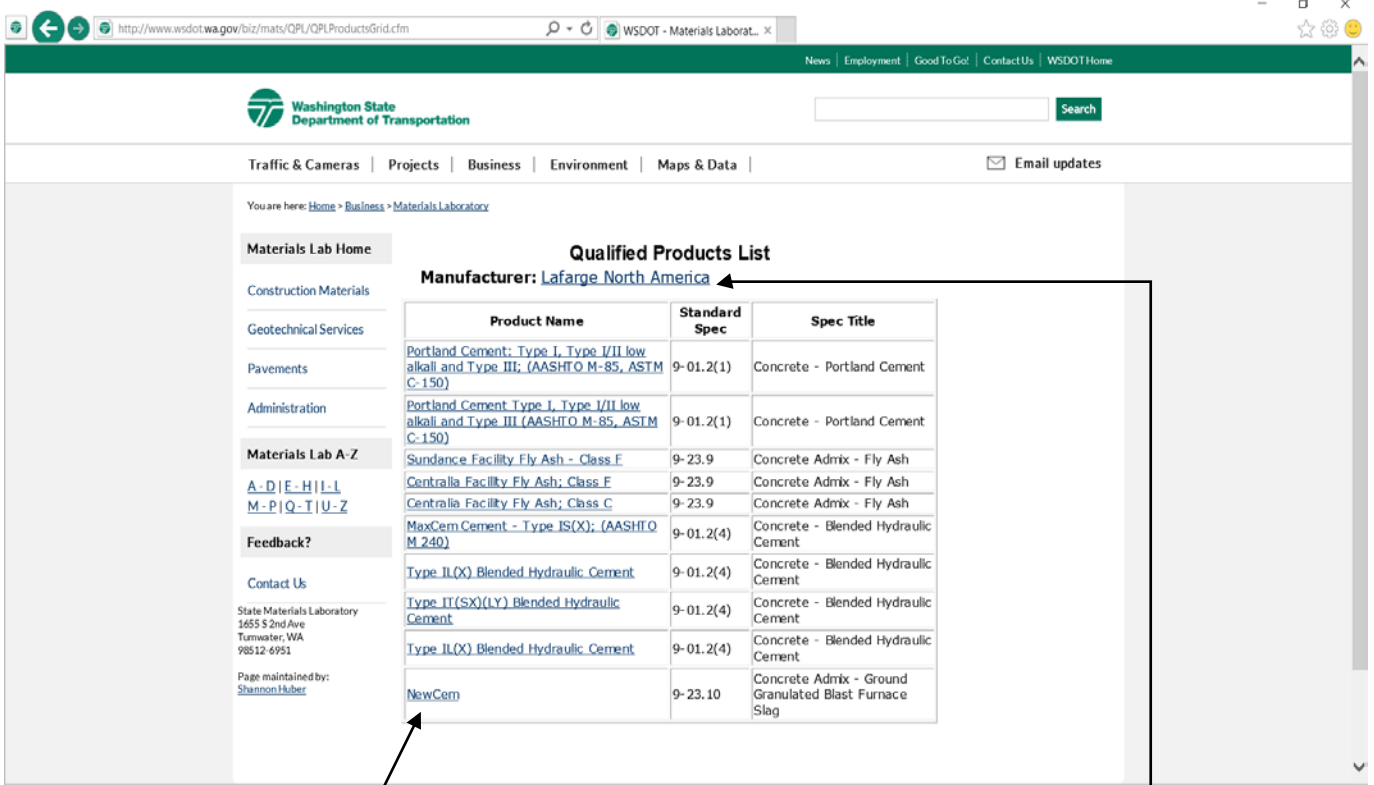


Figure 2

Click

Click

By clicking on the Manufacturer's name, as shown in Figure 2, a list of cities will show in the following view. See Figure 3.

Qualified Product List

Manufacturer Locations

Lafarge
North
America

Comments:

Locations

City	State
Exsahaw	AB
Kamloops	BC
Seattle	WA
Richmond	BC

Click

Figure 3

By clicking on the city near to where the manufacturer is located, the local representative with telephone, fax and toll free numbers and correspondence address (if available) will appear in the next view. To choose another location for the manufacturer click on the manufacturer's name to return to the previous screen and choose a new city.

To see the information for the individual products click on the desired product name indicated by the left arrow in figure 2. The next screen will display information similar to what is found in the hard copy QPL. See figure 4.

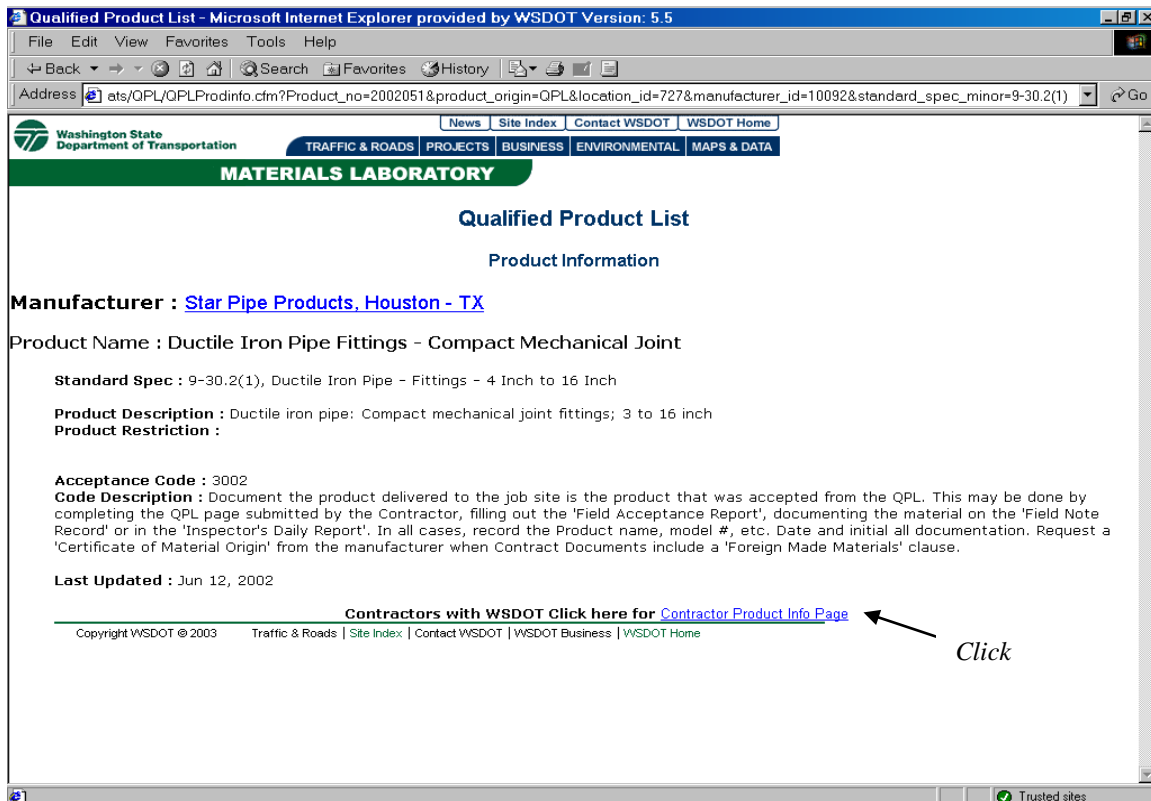


Figure 4

Contractors can click on the Contractor Product Info Page to get a printable copy of the QPL page into which they may type the information that is required on a QPL Submittal. See figure 5.

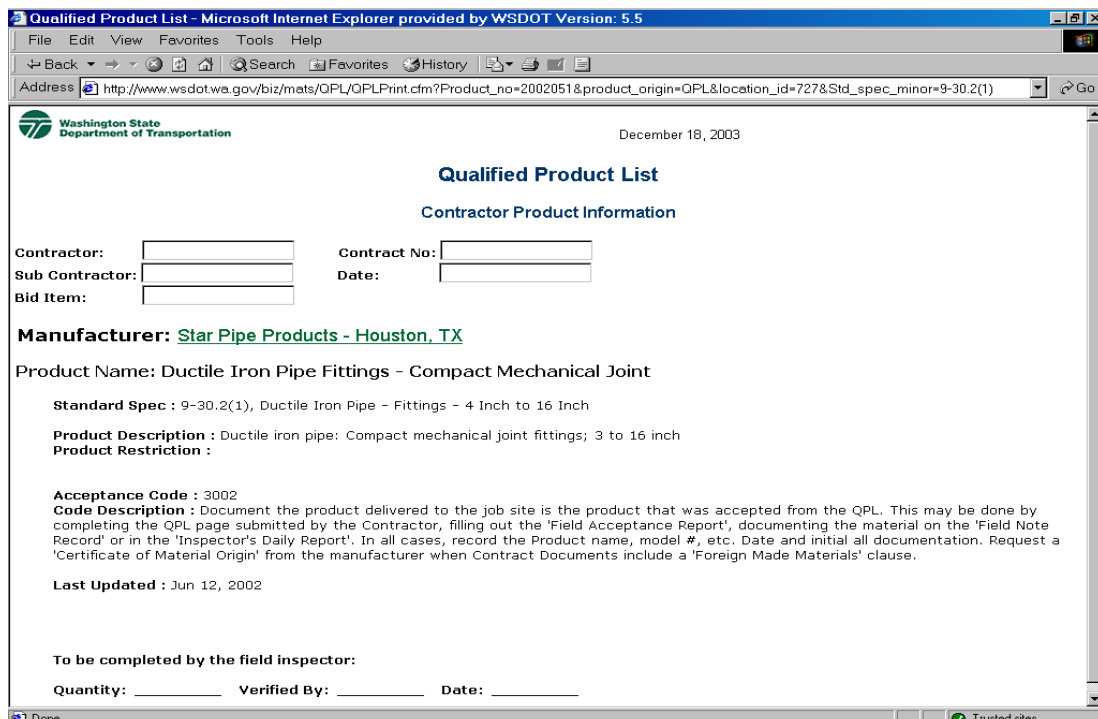


Figure 5

2. Search by Standard Specification

To search for a product by a Standard Specification number, use the drop down arrow on the right side of the box to display the menu as shown in Figure 1. Highlight the desired specification and click

on . The Search will change the view to a screen that will display a list of all of the product names and manufacturers listed for that specification number. See figure 6.

Qualified Products List

Standard Specification: 9-01.2

Product Name	Spec Title	Manufacturer
Portland Cement, Type I, II and III	Portland Cement	Ash Grove Cement West, Inc., Seattle-WA
Portland Cement, Type I and II	Portland Cement	Ash Grove Cement West, Inc., Clancy-MT
Portland Cement	Portland Cement	Holcim (US), Inc, Three Forks-MT
Portland Cement	Portland Cement	South Dakota Cement, Seattle-WA
Portland Cement	Portland Cement	South Dakota Cement, Seattle-WA
Portland Cement	Portland Cement	Dalian Onoda Cement Co LTD, Dalian-China
Portland Cement Type I and II	Portland Cement	Glacier Northwest, Inc., Portland-OR
Portland Cement Type III	Portland Cement	Glacier Northwest, Inc., Portland-OR
Portland Cement Type I	Portland Cement	Glacier Northwest, Inc., Portland-OR
Portland Cement	Portland Cement	Lafarge North America, Exsahaw-AB
Portland Cement	Portland Cement	Lafarge North America, Kamloops-BC
Portland Cement	Portland Cement	Lafarge North America, Seattle-WA

Figure 6

Click on the desired Product Name and the view will be similar to the screen in Figure 4 where the product information is displayed. The Contractor's printable page in Figure 5 is available by clicking on Contractor Product Info Page.

If there are any questions about these instructions please contact the Qualified Products List Engineer at 360-709-5442 or qpl@wsdot.wa.gov.

What is needed in order to have a product listed in the QPL?

Please call the QPL Engineer at 360-709-5442 to start the QPL Process. A QPL application, with an assigned QPL number, will be e-mailed to the requester. A sample of the application is to follow this paragraph. All requested information on that application would be needed in order to assist us in generating the Initial Application Package, which will include a Cover Letter, a Cost Sheet and a copy of the WSDOT standard for the product for which the application is being made. The package will be e-mailed to you.

Representative (if different from Manufacturing/Fabrication Facility)

Contact Person:			
Email address:			
Phone #:		Cell Phone #:	
Mailing Address:			

Manufacturing/Fabrication Facility

Contact Person:			
Email address:			
Mfr./Fabricator's Website			
Mfr./Fabricator's Phone #:		Toll Free #:	
Mfr./Fabricator's Name:			
Mailing Address:			
Mfr. / Plant Address: (if different)			

Product Description

Product Name:	
Product Type (Make and Model):	
WSDOT Specification(s) that this product meets and under which it will be evaluated:	

Briefly describe when, where, and how this product would be used*:

Briefly describe the benefits of using this product on the State Highway System*

*NOTE: Product literature may be substituted when the literature contains all of the requested information

If applicable, list Specifications or Standards the Product meets for the following:

AASHTO:
ASTM:
FEDERAL:
WSDOT:
NTPEP:
Other:

Please list any use by other Agencies, including contact information of personnel that had experience with the product. Also, include information on how many years the product has been used and whether use has been experimental or routine.

Agency Contact		Phone Number	
Email Address			
Mailing Address	City	State	Zip Code
Years of product use	Use was: D Experimental D Routine		
Agency Contact		Phone Number	
Email Address			
Mailing Address	City	State	Zip Code
Years of product use	Use was: D Experimental D Routine		
Agency Contact		Phone Number	
Email Address			
Mailing Address	City	State	Zip Code
Years of product use	Use was: D Experimental D Routine		

Note: Additional contacts may be added on a separate sheet and attached to this form

If there are any questions about these instructions please contact the Qualified Products List Engineer at 360-709-5442 or qpl@wsdot.wa.gov .

What will be needed for a product evaluation

We will ask for one or more of the following:

- Product Data Sheet
- Catalogue Cut Sheet
- Manufacturer's Certificate of Compliance per WSDOT Standard Specification 1-06.3
- Certified Independent Laboratory Test Report conforming to WSDOT Standard Specification (The laboratory will need to be certified by a nationally recognized certification association.)
- Sample
- NTPEP Test Report (The NTPEP report can be used in lieu of some laboratory and field test reports)

The following is a description of the National Transportation Product Evaluation Program (NTPEP). The National Transportation Product Evaluation Program (NTPEP) is an organization administered by the American Association of State Highway and Transportation Officials (AASHTO). NTPEP designs and conducts physical laboratory testing and field performance evaluation programs designed to assist State Departments of Transportation (DOT) in specifying transportation related products. It is comprised of State DOT officials, consultants and industry representatives nationwide. The programs generate between 12 and 15 reports per year that are published at intervals during and at the end of the testing program. They are then distributed by AASHTO to member State DOTs for interpretation and comparison to individual transportation product specifications that are standard to them.

If there are any questions about these instructions please contact the Qualified Products List Engineer at 360-709-5442 or qpl@wsdot.wa.gov.

Please Note:

If there is no reply within 90 days of sending the Initial Application Package, the file for the product to be evaluated will be labeled 'INACTIVE'.

If during the evaluation process, we notify you of omissions and/or discrepancies and we do not receive satisfactory data within 90 days of our notification, we will label the file inactive. The fees received in payment for the evaluation will be returned at that time, minus charges made against it.