

Agreement Number	Organization	
Address		Phone Number

Exhibit A - Special Provisions for Volunteer Adopt-an-Airport Agreement

1. The Group shall submit a written proposal for any enhancement or maintenance activities proposed in addition to the normal airport maintenance plan or in place of litter control. The proposal shall include: Complete description of the activity proposed, materials and techniques to be used, and a schedule of work detailing all aspects of the proposal. All proposed work shall be in conformance with applicable plans and policies as adopted by WSDOT Aviation Division.
2. No work shall commence prior to the Division’s signed approval of this Agreement.
3. Prior to the beginning of work, an onsite project review shall be held, at which a representative of the Division and the Group’s appointed representative shall be present.
4. The Group shall notify the Division’s Representative five (5) working days in advance of any scheduled work as specified in this exhibit within the state airport right of way.
5. The unauthorized cutting of any vegetation or the disfiguring of any feature of scenic value shall not be permitted. Damage to existing vegetation designated to be preserved shall be subject to replacement and triple damages in accordance with the provisions in Section 1-07.16(2) of the Washington State Department of Transportation *Standard Specifications for Road, Bridge and Municipal Construction*, current edition. RCW 64.12.030

Additional provisions are indicated with

The application of pesticides to the right of way is permitted. The Group shall prepare and submit a weed control plan for Division approval. Application shall comply with the approved weed control plan. The applicator shall be licensed by the state of Washington for the class of pesticide utilized. Application records shall be submitted to: WSDOT Aviation Division.

Directing of surface water from private property onto state airport right of way shall not be permitted. All manholes, drainage features, utility fixtures, and like appurtenances shall be located, marked, protected and maintained by the Group as directed by the Division. All slopes, slope treatment, topsoil, ditches, pipes, etc., disturbed by the Group work shall be restored to their original cross section and condition. Any problems with drainage shall be alleviated to the Division’s satisfaction at the Group’s expense. Any unsatisfactory work not corrected by the Group will be corrected by the Division, and the Group will be liable for all such costs.

Any access to the airports shall be through the main airport access points, unless otherwise specified. Access shall be gated and locked when not in use. Access locations and configurations shall be subject to approval by the Division.

The Division upon approval of a maintenance plan will provide supplies such as concrete, paint, brushes, rollers, paint trays, rakes, shovels, fuel, and rubber gloves.

Equipment use, such as wood chippers, rollers, tractors, and dozers, must be pre-approved. Recovery for rental equipment costs must also be pre-approved based upon estimates of time and rate.

Volunteer use of personal equipment may recover certain costs, such as for fuel, oil and repairs connected to airport maintenance.

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Aviation Division shall supply the following material:

Aviation Division will assist the Group by:

Vegetation to be removed consists of:

- Aviation Division will assist in marking plants to designate vegetation approved for removal.
- Individual plants shall be pulled from the ground with roots intact.
- Stumps of vegetation removed shall be flush cut with the ground.
- Vegetative debris shall be chipped and dispersed within the airport property.

Planting limits and setbacks shall be field staked by the Division and shall conform to the Washington State Department of Transportation *Standard Specifications for Road, Bridge and Municipal Construction*, current edition.

Mowing height shall be set at inches from the ground surface. Mowing shall be performed during the months of

Other:

Group Representative	WSDOT Aviation Division Representative
By	By
Title	Title
Date	Date